# COMMUNITY OPPORTUNITIES, INC. D/B/A NEW OPPORTUNITIES, INC.

# INDEPENDENT AUDITOR'S REPORTS FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED SEPTEMBER 30, 2020

# NEW OPPORTUNITIES, INC.

# Table of Contents

		Page
Board of Directors	•	1
Independent Auditor's Report		2
	_Exhibit_	
Financial Statements: Statement of Financial Position - All Funds Statement of Activities - All Funds Statement of Functional Expenses Statement of Cash Flows	A B C D	4 5 6 7
Notes to Financial Statements		8
	Schedule	
Supplementary Information: Schedule of Activities - Program Funds	1	18
Schedule of Expenditures of Federal Awards	2	21
Schedule of Revenues and Expenditures Compared to Budget: Community Services Block Grants Low-Income Home Energy Assistance Program Weatherization Assistance Programs	3 4 5- 9	25 26 27
Schedule of Revenues and Expenditures: Administrative Fund	10	32
Comments and Recommendations: Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards		33
Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control over Compliance Required by the Uniform Guidance		35
Schedule of Findings and Questioned Costs		37

# NEW OPPORTUNITIES, INC. BOARD OF DIRECTORS

# **Executive Board of Directors**

Eugene Meiners

President

Carl Legore

Vice President

Terry Striegel

Secretary

Carolyn Masters

Treasurer

## **Board Members**

		Representing	
County	Government	Low-Income	<u>Private</u>
Audubon	Gary VanAernam	Tina Malloy	Kathy Kluis
Calhoun	Carl Legore	Peggy Galletley	Vacancy
Carroll	Eugene Meiners	Jeff Cayler	Peg Hamilton
Dallas	Mark Hanson	Kim Denman	Tim Farmer
Greene	Tom Contner	Lori Campbell	Vacancy
Guthrie	Jerome Kuster	Denis James	Carolyn Masters
Sac	Brent Willhelm	Cindy Wallace	Terry Striegel

# Agency Officials

Chad Jensen

Chief Executive Officer

Sheri Mertz

Chief Financial Officer

# Gronewold, Bell, Kyhnn & Co. P.C. CERTIFIED PUBLIC ACCOUNTANTS: BUSINESS AND FINANCIAL CONSULTANTS

1910 EAST 7th STREET BOX 369 ATLANTIC, IOWA 50022-0369 (712) 243-1800 FAX (712) 243-1265 CPA@GBKCO.COM

MARK D. KYHNN KENNETH P. TEGELS CHRISTOPHER J. NELSON DAVID A. GINTHER

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors New Opportunities, Inc. Carroll, Iowa

#### Report on the Financial Statements

We have audited the accompanying financial statements of New Opportunities, Inc. (an Iowa Non-Profit Corporation) which comprise the statement of financial position as of September 30, 2020 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Agency's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Board of Directors New Opportunities, Inc.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of New Opportunities, Inc. as of September 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matter

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise New Opportunities, Inc.'s basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the year ended September 30, 2019 (which are not presented herein) and expressed an unmodified opinion on those financial statements. The supplementary information included on page 1 and on Schedules 1 through 10, including the Schedule of Expenditures of Federal Awards as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

# Other Reporting Required by Government Auditing Standards

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In accordance with Government Auditing Standards, we have also issued our report dated March 10, 2021 on our consideration of New Opportunities, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of New Opportunities, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering New Opportunities, Inc.'s internal control over financial reporting and compliance.

Atlantic, Iowa March 10, 2021

# NEW OPPORTUNITIES, INC. Statement of Financial Position All Funds September 30, 2020

ASSETS	Ad	ministrative Fund		Program Funds		Plant Fund		Total
Cash Investments Receivables:	\$	341,060 16,591	\$	694,410 	\$		\$	1,035,470 16,591
Grantor agencies Other sources Prepaids		76 68,835		825,702 112,114				825,702 112,190 68,835
Inventory Deferred financing costs Property and equipment at		13,287 24,678						13,287 24,678
cost, less accumulated depreciation of \$1,450,724						2,863,438		2,863,438
Total Assets	\$	464,527	<u>\$</u>	1,632,226	<u>\$</u>	2,863,438	<u>\$</u>	4,960,191
LIABILITIES AND NET A	SSE	ΓS (DEFICIT)	)					
Liabilities Payables:								
Accounts Salaries and benefits State advance	\$	10,992 42,499 	\$	228,702 318,271 32,087	\$		\$	239,694 360,770 32,087
Advances from grantors Long-term debt		5,317 1,192,888		525,150				530,467 1,192,888
Total Liabilities		1,251,696		1,104,210				2,355,906
Net Assets (Deficit) Without donor restrictions With donor restrictions Total Net Assets (Defici	( (t)(_	787,169)  787,169)	<u></u>	528,016  528,016		1,502,546 1,360,892 2,863,438		1,243,393 1,360,892 2,604,285
Total Liabilities and Net Assets (Deficit)	<u>\$</u>	464,527	<u>\$</u>	1,632,226	<u>\$</u>	2,863,438	<u>\$</u>	4,960,191

## NEW OPPORTUNITIES, INC. Statement of Activities All Funds Year Ended September 30, 2020

				Without Dono	r Re	strictions		
	Adı	ninistrative Fund	_	Program Funds		Plant Fund		Total
Revenues: Grant Revenue Local Funding and Donations Program and Other Income Co-Funding In-Kind Contributions Investment Income Rental Income Investment in Plant Net Assets Released from Restrictions	\$	1,289 10,516 1,597  7,209 133,132	\$	8,530,691 247,790 452,057 139,755 622,155	\$	     145,568 67,381	\$	8,530,691 249,079 462,573 141,352 622,155 7,209 133,132 145,568 191,402
Total Revenues		153,743		10,116,469		212,949		10,483,161
Expenses: Head Start Child and Adult Care Food Program				4,466,707 504,308				4,466,707
(CACFP) Community Services Block Grant (CSBG) Family Development Centers (FDC)/Outreac Women, Infants and Children (WIC) Maternal and Child Health 1st Five Low-Income Home Energy Assistance Program (LIHEAP) Weatherization Assistance Substance Abuse Programs Other Programs Administration Depreciation	ch			316,029 402,857				504,308 316,029 402,857
		 		298,698 244,985 87,947		  		298,698 244,985 87,947
		   294,564 		2,050,538 477,742 979,238 283,005		    190,188		2,050,538 477,742 979,238 283,005 294,564 190,188
Total Expenses		294,564		10,112,054		190,188		10,596,806
Excess of Revenues Over Expenses (Expenses Over Revenues)	(	140,821)		4,415		22,761	(	113,645)
Change in Unrealized Gains and Losses on Investments, Other Than Trading Securities	_(	<u>6,951</u> )		No. loc		<del></del>	(	6,951)
Change in Net Assets	(	147,772)		4,415		22,761	(	120,596)
Net Assets (Deficit) - Beginning of Year	(	639,397)		523,601		1,479,785	`	1,363,989
Net Assets (Deficit) - end of Year	<u>\$(</u>	787,169)	\$	528,016	<u>\$</u>	1,502,546	\$	1,243,393

	W	ith Donor Restrict	tions			
	Program	Plant				Grand
	Funds	Fund		<u>Total</u>		Total
\$		\$	\$	Des Sant	\$	8,530,691
	124,021			124,021		373,100
						462,573
						462,573 141,352
	HH			and one		622,155
		HH				7,209
						133,132
,		851,721		851,721		997,289
_(_	124,021)	67,381	) (	<u>191,402</u> )		
		784,340		784,340		11,267,501
				***		4,466,707
	Bed See	DM Sea				504,308
				<b>MM</b>		316,029
	-					402,857
						298,698
						244,985
						87,947
				<b>MM</b>		2,050,538
						477,742
				Same State		979,238
		m=				283,005
						294,564
						190,188
	Pri Na					10,596,806
		784,340		784,340		670,695
						6,951)
	<del></del>	784,340		784,340		663,744
	₩#	576,552		576,552		1,940,541
Φ.			Φ.		Φ.	,
\$	H-4	\$ 1,360,892	<u>\$</u>	<u>1,360,892</u>	\$	2,604,285

# NEW OPPORTUNITIES, INC. Statement of Functional Expenses Year Ended September 30, 2020

	Management and General		<b>*</b> ***********************************	Program Services		Total
Salaries and wages Fringe benefits Assistance to individuals Professional fees and contracted	\$	407,382 129,511 	\$	2,879,493 1,022,255 2,659,371	\$	3,286,875 1,151,766 2,659,371
services Travel Occupancy		23,036 6,024 17,863		271,469 70,067 223,135		294,505 76,091 240,998
Communication costs Program and office supplies Equipment, property and maintenance Insurance		4,531 30,461 246,358 3,823		69,287 339,716 1,026,018 38,166		73,818 370,177 1,272,376
Interest expense Amortization Miscellaneous		57,426 2,191 17,550		97,978		41,989 57,426 2,191 115,528
Co-funding In-kind expenses Depreciation		122,807		141,352 622,155 67,381	<u></u>	141,352 622,155 190,188
Total Expenses Before Allocation of Indirect Costs		1,068,963		9,527,843		10,596,806
Allocation of indirect costs	_(_	651,592)		651,592		
Total Expenses	\$	417,371	<u>\$</u>	10,179,435	\$	10,596,806

# NEW OPPORTUNITIES, INC. Statement of Cash Flows Year Ended September 30, 2020

Cash flows from operating activities:  Cash received from granting agencies  Local funding and donations received  Investment income	\$	8,687,356 373,100 7,209
Program and other income received Cash paid to employees and suppliers Interest paid Net cash provided by operating activities	_(	471,087 8,586,836) 57,426) 894,490
Cash flows from investing activities: Payments to acquire property and equipment	(	894,323)
Cash flows from financing activities: Proceeds from note payable Principal paid on revenue bond Principal paid on note payable Net cash provided by financing activities	(	400,000 70,650) 3,020) 326,330
Net increase in cash		326,497
Cash and cash equivalents at beginning of year		708,973
Cash and cash equivalents at end of year	<u>\$</u>	1,035,470

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

Community Opportunities, Inc. d/b/a New Opportunities, Inc. (the Agency), a not-for-profit corporation, is a community action agency that serves the Iowa counties of Audubon, Calhoun, Carroll, Dallas, Greene, Guthrie, and Sac, while also providing select services in Adair, Crawford, Madison, Pocahontas and Warren counties. New Opportunities, Inc. is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and a similar section of the Iowa income tax law, which provides tax exemption for corporations organized and operated exclusively for religious, charitable, or educational purposes. The Agency is required to file a Form 990 annually to maintain its exempt status.

New Opportunities, Inc. administers various programs funded by Federal, State and local governmental bodies. Each program is accounted for as a separate fund. For the year ended September 30, 2020, the Agency received approximately 75% of its revenues from five governmental funding sources. The Agency has renewed substantially all of these governmental funding sources for fiscal year October 1, 2020 to September 30, 2021.

The Agency's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by the Financial Accounting Standards Board for non-profit corporations.

#### B. Fund Accounting

The accounts of New Opportunities, Inc. are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, net assets, revenues and expenses. The various funds are summarized as follows in the financial statements:

<u>Administrative Fund</u> - The Administrative Fund represents funds derived from local sources such as donations, rents and miscellaneous activities. The Agency's overall management and administrative expenses are charged to this fund and then allowable indirect costs are allocated to the various programs which the Agency administers.

<u>Program Funds</u> - Program Funds are used to account for the revenues and expenses that are contractually restricted by the funding source for specific purposes.

<u>Plant Fund</u> - The Plant Fund is used to accumulate the net investment in fixed assets and to account for the unexpended resources contributed specifically for the purpose of acquiring fixed assets for the Agency.

#### C. Measurement Focus and Basis of Accounting

Measurement focus refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America. Revenues are recognized when earned and expenses are recorded when the liability is incurred.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Purchases of property and equipment providing future benefits are recorded as expenses in the program at the time of purchase and capitalized in the plant fund.

#### D. Basis of Presentation

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Agency and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets without donor restrictions are resources available to support operations. The only limits on the use of these net assets are the broad limits resulting for the nature of the organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Net Assets With Donor Restrictions - Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; the organization must continue to use the resources in accordance with the donor's instructions.

Unconditional promises to give cash and other assets to the Agency are reported at fair value at the date the promise is received. Conditional promises to give and indications of intentions to give are reported at fair value at the date the gift is received. The gifts are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions. Net assets restricted for acquisition of buildings or equipment (or less commonly, the contribution of those assets directly) are reported as net assets with donor restrictions until the specified asset is placed in service by the Agency, unless the donor provides more specific directions about the period of its use.

Revenues and expenses are reported as increases or decreases in net assets without donor restrictions unless use of the related assets is limited by donor- or grantor-imposed restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law.

#### E. Assets, Liabilities and Net Assets

The following accounting policies are followed in preparing the Statement of Financial Position:

<u>Cash and Cash Equivalents</u> - The Agency considers demand deposits and all other highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Investments - Investments are stated at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investment income or loss (including realized gains and losses on investments, interest and dividends) is included in the excess of revenues over expenses (expenses over revenues) unless the income or loss is restricted by donor or law. Unrealized gains or losses are recorded in investment income (loss) on trading securities and as a change in net assets on available for sale and held to maturity securities.

<u>Receivables from Grantor Agencies</u> - Reimbursement procedures used for grants and contracts may result in timing differences between program reimbursements and expenditures as of the beginning and end of the year. Receivables from Grantor Agencies represent an excess of expenditures over cash basis reimbursements at year end.

All receivables are considered fully collectible. Accordingly, no provision for uncollectible amounts has been recorded.

<u>Receivables/Payables from Other Funds</u> - During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. To the extent that certain transactions between funds had not been paid or received as of September 30, 2020, balances of interfund amounts receivable or payable have been recorded.

<u>Prepaid Expenses</u> - Prepaid expenses consist of the unexpired portion of insurance premiums for Agency auto, liability, property damage, and worker's compensation coverage.

<u>Inventory</u> - Inventory is valued at the lower of cost or market. Cost is determined on the first-in, first-out basis. The costs of inventories are recorded as expenses when consumed rather than when purchased.

<u>Property and Equipment</u> - Property and equipment are valued at historical cost or estimated cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date of donation.

Property and equipment purchased are recorded as expenses in the fund purchasing the asset. The purchases are then capitalized in the plant fund accumulating the net investment in fixed assets. Depreciation has been provided in the plant fund using the straight-line method over the estimated useful lives of the respective assets, generally 5 to 25 years. The depreciated cost of the property and equipment does not purport to be either a realizable value or a replacement value.

Expenses for maintenance, repairs and minor replacements are charged to the current year, while the cost for major replacements and betterments are capitalized into the Plant Fund. The cost of assets disposed of is deleted. No interest costs were capitalized during the year ended September 30, 2020.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

<u>Advances From Grantors</u> - Advances from grantors represents an excess of cash advances by the funding source over accrued expenses at year end.

<u>Compensated Absences</u> - Employees of the Agency accumulate a limited amount of earned but unused vacation payable to employees. Amounts representing the cost of compensated absences are recorded as liabilities of the Administrative and Program Funds. This liability has been computed based on rates of pay in effect at September 30, 2020.

#### F. In-Kind Contributions

The Agency recognizes donated labor, services, materials and rent-free or rent-reduced usage of facilities and equipment as in-kind revenues at the time the services and materials are received. These in-kind contributions and the corresponding expense are valued at their estimated fair market value and recognized in the financial statements in accordance with grant requirements.

#### G. <u>Functional Allocation of Expenses</u>

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. These statements report certain categories of expenses that are attributable to both program or supporting functions of the Agency. Natural expenses attributable to more than one functional expense category are allocated using a variety of cost allocation techniques such as square footage for space and utility costs and time and effort for personnel expenses and other costs.

#### H. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 - INDIRECT COST RATE AGREEMENT

New Opportunities, Inc. entered into an Indirect Cost Rate Agreement with their cognizant agency, Department of Health and Human Services, setting a provisional Indirect Cost Rate of up to 16.8% for fiscal years October 1, 2019 to September 30, 2022. The Agency used a 16.7% Indirect Cost Rate for the fiscal year ending September 30, 2020. The Indirect Cost allowed is calculated by multiplying the lower of the approved provisional rate or the rate used by the Agency (16.7%) times the allocation base. The allocation base is the Agency's direct salaries and wages, including fringe benefits and is applicable to all programs. The use of the Indirect Cost Rate allows for an allocation process of the Agency's costs that are incurred for common or joint objectives and, therefore, cannot be readily and specifically identified with a particular project or activity.

#### NOTE 3 - DEPOSITS AND INVESTMENTS

The Agency's deposits at September 30, 2020 were entirely covered by Federal depository insurance, collateralized with securities or letters of credit held by the Agency or the Agency's agent in the Agency's name, or by a multiple financial institution collateral pool in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

Investments are stated as indicated in Note 1. The composition of investments is as set forth below:

Equity securities <u>\$ 16,591</u>

All equity securities are classified as available for sale. None of the \$16,591 of equity securities is covered by any form of insurance against loss.

Investment income and other changes in investments are comprised of the following for the year ended September 30, 2020:

Investment Income:

Interest and dividend income
\$\\$7,209\$

Other Changes in Investments:
Change in unrealized gains and (losses) on
available for sale securities

\$(6,951)

#### NOTE 4 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions of \$1,360,892 consist of undepreciated capital items restricted for use within a specific program.

Net assets released from restrictions of \$191,402 during the year ended September 30, 2020 represent amounts that satisfied program restrictions or were utilized during the time period for which it was restricted.

#### NOTE 5 - FAIR VALUE MEASUREMENTS

The fair value measurement accounting literature establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority. Level 2 inputs consist of observable inputs other than quoted prices for identical assets (Level 1). Level 3 inputs are unobservable and have the lowest priority. The Agency uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. When available, the Agency measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 1 inputs were available for all investments at September 30, 2020.

#### Level 1 Fair Value Measurements

The fair value of publicly traded equity securities is based on quoted net asset values of the shares held by the Agency at year-end.

The following table sets forth, by level within the fair value hierarchy, the Agency's investments at fair value as of September 30, 2020:

		Fair Value
		Measurements at
		Reporting Date
		Using:
		Quoted Prices in
		Active Markets
		for Identical
<u>September 30, 2020</u>	<u>Fair Value</u>	Assets (Level 1)
Equity securities	<u>\$ 16,591</u>	<u>\$ 16,591</u>

#### NOTE 6 - FINANCIAL ASSETS AND LIQUIDITY RESOURCES

As of September 30, 2020, financial assets and liquidity resources available within one year for general expenditure, such as operating expenses, scheduled principal payments on debt, and capital costs not financed with debt, were as follows:

#### Financial assets:

Cash and cash equivalents	\$	1,035,470
Investments		16,591
Receivables from grantor agencies and other sources		937,892
Total financial assets available within one year	<u>\$</u>	1,989,953

The Agency does not have a formal liquidity policy but generally maintains financial assets in liquid form such as cash and cash equivalents. Most of the Agency's grant awards reimburse expenditures as they are incurred to meet liquidity needs. The Agency also has a line of credit that could be available for additional cash as described in Note 10.

#### NOTE 7 - PROPERTY AND EQUIPMENT

A summary of property and equipment comprising the plant fund at September 30, 2020, categorized by acquiring program/source, is as follows:

Acquiring Program/Source	Land and Buildings	Vehicles	<u>Equipment</u>	Total
Head Start Maternal Health/Child Health	\$1,273,282	\$ 227,532	\$ 120,502 5,643	\$ 1,621,316 5,643
Weatherization Assistance		53,608	6,405	60,013
Women, Infants and Children		21,847		21,847
Community Service Block Grant		21,851		21,851
General Agency	2,397,519	35,263	150,710	2,583,492
Total Cost	3,670,801	360,101	283,260	4,314,162
Less Accumulated Depreciation	(984,628)	(249,629)	( 216,467)	(1,450,724)
Net	<u>\$2,686,173</u>	\$ 110,472	\$ 66,793	\$ 2,863,438

The components of the Agency's accumulated depreciation at September 30, 2020 are as follows:

	Buildings	<u>Vehicles</u>	<u>Equipment</u>	Total
Balance Beginning of Year Current Year Depreciation Less Disposals	\$ 928,125 104,712 ( 48,209)	\$ 252,544 38,545 ( 41,460)	\$ 230,099 46,931 ( 60,563)	\$ 1,410,768 190,188 ( 150,232)
Balance End of Year	<u>\$ 984,628</u>	<u>\$ 249,629</u>	<u>\$ 216,467</u>	<u>\$ 1,450,724</u>

#### **NOTE 8 - LONG-TERM DEBT**

The following is a summary of long-term debt and related information at September 30, 2020:

Revenue bond payable	\$ 795,907
Note payable to bank	 396,981
	\$ 1,192,888

The revenue bond was issued in December, 2008 in the amount of \$1,400,000. The bond was issued to finance the acquisition of land and a building to house the Agency's operations and is collateralized by a mortgage agreement on the Agency's real estate. The bond matures in 240 equal monthly installments of \$10,408, including interest at 6.5% per annum, through December, 2028.

The bank note payable was issued in July, 2020 in the amount of \$400,000. The note was issued to finance the acquisition of the Perry building (Note 11) and is collateralized by a mortgage agreement on the building. The note matures in 180 equal monthly installments of \$3,100, including interest at 4.63% per annum, through July, 2035.

#### NOTE 8 - LONG-TERM DEBT - Continued

The principal and interest payments required on long-term debt for the next five and subsequent years are as follows:

Year ending September 30,	F	rincipal	 Interest	 Total
2021 2022 2023 2024 2025 2026-2035	\$	94,369 100,326 106,667 113,369 120,589 657,568	\$ 67,722 61,765 55,424 48,722 41,502 114,099	\$ 162,091 162,091 162,091 162,091 162,091 771,667
	<u>\$</u>	1,192,888	\$ 389,234	\$ 1,582,122

#### NOTE 9 - LEASE COMMITMENT

New Opportunities, Inc. leases office space under operating leases which may be canceled by either party by giving written notice ranging from sixty to ninety days of their intention to vacate the lease. The Agency also leases copy machines and a mailing system under non-cancelable operating leases expiring through February, 2024.

Minimum future rental payments under non-cancelable operating leases having remaining terms in excess of one year as of September 30, 2020 are as follows:

Year Ending September 30,		
2021 2022 2023 2024	\$	26,449 26,141 24,094 7,868
Total minimum future rental payments	<u>\$</u>	84,552

Rental expense under all non-cancelable operating leases for the year ended September 30, 2020 totaled approximately \$25,700.

#### NOTE 10 - PENSION AND RETIREMENT BENEFITS

Iowa Public Employees Retirement System

The Agency contributes to the Iowa Public Employees Retirement System (IPERS) which is identified as a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117 or at www.ipers.org.

Plan members are required to contribute 6.29% of their annual salary and the Agency is required to contribute 9.44% of annual covered payroll. Contribution requirements are established by State statute. The Agency's contribution to IPERS for the year ended September 30, 2020 was approximately \$307,700, equal to the required contribution for the year, while the employees contributed approximately \$196,000.

#### NOTE 11 - COMMITMENTS AND CONTINGENCIES

Line of Credit

The Agency has established an open-end line of credit with a local bank with a face amount of \$300,000. The line of credit carries a variable interest rate (5.00% at September 30, 2020) and there was no amount borrowed on the line at September 30, 2020. The agreement expires in April, 2021.

Federal Assistance Grants

New Opportunities, Inc. receives a significant portion of its revenues from government grants and contracts, all of which are subject to audit by the federal government. The ultimate determination of amounts received under these programs generally is based upon allowable costs reported to and audited by the government. Until such audits have been completed and final settlement reached, there exists a contingency to refund any amount received in excess of allowable costs. Management is of the opinion that no material liability will result from such audits, therefore no liability is accrued on these financial statements.

Agency Risk Management

New Opportunities, Inc. is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

Construction in Progress

During the year ended September 30, 2020, the Agency entered into an agreement to purchase and remodel a building in Perry, Iowa for the Head Start Program with a total anticipated cost of \$1,733,642. At September 30, 2020, costs incurred on the building totaled \$864,760, and are included in Land and Building on the Agency's financial statements. Financing for the project is being provided through grants provided by the Head Start Program, proceeds from a bank loan (Note 8), and funds generated internally.

#### NOTE 11 - COMMITMENTS AND CONTINGENCIES - Continued

#### **Building Purchase**

The Agency has entered into an agreement to purchase a building in Carroll, Iowa for the Center Based Early Head Start Program with an estimated cost of \$1,310,000. Closing on the purchase is expected during the year ending September 30, 2021. Financing for the purchase will be provided by the Center Based Early Head Start Program.

<u>Subsequent Event</u>
The Agency has evaluated all subsequent events through March 10, 2021, the date the financial statements were available to be issued.

#### NOTE 12 - MATTERS AFFECTING CURRENT AND SUBSEQUENT YEARS **OPERATIONS**

On March 11, 2020 the World Health Organization declared the Novel Coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. As of March 16, 2020 certain of the Agency's operations were limited per recommendations of the Governor and Department of Public Health and have remained limited to varying degrees since. The Agency cannot reasonably estimate the length or severity of this pandemic, or the extent to which the disruption may materially impact the Agency's financial position, results of operations or cash flows in 2021 and beyond.

#### NOTE 13 - NEW ACCOUNTING GUIDANCE IMPLEMENTATION

ASU No. 2018-08

During 2020, the Agency adopted Accounting Standards Update (ASU) No. 2018-08 - Notfor-Profit Entities: Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made. This guidance is intended to clarify and improve the scope and the accounting guidance for contributions received and contributions made. Key provisions in this guidance include clarification regarding the accounting for grants and contracts as exchange transactions or contributions, and improve guidance to better distinguish between conditional and unconditional contributions. Analysis of the various provisions of this standard resulted in no significant changes in the way the Agency recognizes contributions received.

#### **NOTE 14 - RECLASSIFICATIONS**

Certain amounts or presentations of prior year figures may have been reclassified to conform to the September 30, 2020 presentation. Ending net assets remained unchanged as a result of any reclassification.

\* \* \*



# NEW OPPORTUNITIES, INC. Schedule of Activities - Program Funds Year Ended September 30, 2020

	Head Start & Early Head Start	CACFP - Head Start
Revenues: Grant Revenue Local Funding and Donations Program and Other Income Co-Funding In-Kind Contributions	\$ 3,844,552    622,155	\$ 78,425    
Total Revenues	4,466,707	78,425
Expenses: Salaries and wages Fringe benefits Assistance to individuals Professional fees and contracted services Travel Occupancy Communication costs Program and office supplies Equipment, property and maintenance Insurance Miscellaneous Co-Funding In-Kind expenses	1,516,030 534,189 14,722 195,164 21,391 96,809 23,355 127,129 918,165 19,810 35,401	78,425       
Total Expenses Before Allocation of Indirect Costs	4,124,320	78,425
Allocation of Indirect Costs	342,387	
Total Expenses	4,466,707	78,425
Change in Net Assets	·	
Net Assets (Deficit) at Beginning of Year		
Net Assets (Deficit) at End of Year	\$	<u>\$</u>

EACFP - Homes	CSBG		FDC Outreach		WIC	
\$ 425,883    	\$	316,029	\$	25,058 236,882 23,207 118,371	\$	298,588   110
425,883		316,029		403,518		298,698
46,385 15,660 334,764 5,868 3,598 1,348 1,193 4,746 295 181 1,484		86,688 32,080 3,890 1,841 2,598 2,775 1,975 16,225 907 859 5,005 141,352		133,009 55,165 56,275 2,244 8,946 26,134 10,150 30,331 23,764 2,798 22,616		159,383 49,531 3,397 5,360 2,587 11,550 4,744 16,425 2,299 1,796 6,737
415,522		296,195		371,432		263,809
 10,361		19,834		31,425		34,889
 425,883		316,029		402,857		298,698
				661		
				701		
\$ 	<u>\$</u>		\$	1,362	<u>\$</u>	

# NEW OPPORTUNITIES, INC. Schedule of Activities - Program Funds - Continued Year Ended September 30, 2020

	Maternal & Child Health	1 <sup>st</sup> Five	
Revenues: Grant Revenue Local Funding and Donations Program and Other Income Co-Funding In-Kind Contributions	\$ 132,951 2,330 90,008 19,696	\$ 87,701  246	
Total Revenues	244,985	87,947	
Expenses: Salaries and wages Fringe benefits Assistance to individuals Professional fees and contracted services Travel Occupancy Communication costs Program and office supplies Equipment, property and maintenance Insurance Miscellaneous Co-Funding In-Kind expenses	127,702 42,425  12,917 1,185 7,251 2,370 14,929 1,625 865 5,305	44,844 13,517  59 735 3,862 939 8,540 830 440 4,435	
Total Expenses Before Allocation of Indirect Costs	216,574	78,201	
Allocation of Indirect Costs	28,411	9,746	
Total Expenses	244,985	87,947	
Change in Net Assets			
Net Assets (Deficit) at Beginning of Year			
Net Assets (Deficit) at End of Year	\$	\$	

		Weat	herization A	ssistan	ce Programs			
	LIHEAP		HEAP		Department of Energy		Utility Company	
\$	2,050,538	\$	262,867	\$	125,871	\$	89,004	
			m t-1					
	2,050,538		262,867		125,871		89,004	
	106,263		9,749					
	43,168		3,397					
	1,839,503 1,767		170,243		50,854		77,402	
	2,736				2,316			
	12,088				2,310			
	6,096				BA 546			
	7,928							
	1,765							
	780		2,374					
	3,489		77,104		72,701		11,602	
						,		
	2,025,583		262,867		125,871		89,004	
	24,955	<del></del>					==	
,	2,050,538		262,867		125,871		89,004	
\$	M M	<u>\$</u>		\$		\$	an 140	

# NEW OPPORTUNITIES, INC. Schedule of Activities - Program Funds - Continued Year Ended September 30, 2020

	Substance Abuse <u>Prevention</u>		Substance Abuse Treatment	
Revenues: Grant Revenue Local Funding and Donations Program and Other Income Co-Funding In-Kind Contributions	\$ 281,263 56,048 37,084 1,335	\$	340,101 33,018 235,143 1,000)	
Total Revenues	375,730		607,262	
Expenses: Salaries and wages Fringe benefits Assistance to individuals Professional fees and contracted services Travel Occupancy Communication costs Program and office supplies Equipment, property and maintenance Insurance Miscellaneous Co-Funding In-Kind expenses	175,695 68,117  4,014 12,082 10,998 3,417 48,944 5,629 1,324 2,108		265,150 95,752 9,846 13,263 6,051 25,867 10,646 33,246 65,069 2,154 18,878	
Total Expenses Before Allocation of Indirect Costs	332,328		545,922	
Allocation of Indirect Costs	40,717		60,271	
Total Expenses	373,045		606,193	
Change in Net Assets	2,685		1,069	
Net Assets (Deficit) at Beginning of Year	81,004		694,474	
Net Assets (Deficit) at End of Year	<u>\$ 83,689</u>	<u>\$</u>	695,543	

Other		Elim	inations	Total	
246,	533	S (	 179,724)	\$	8,530,691 371,811 452,057 139,755
					622,155
462,	729	(	179,724)		10,116,469
20, 28, 5, 24, 4, 31, 5, 4,	595 254 050 972 842 453 402 273 670 785 837	(	     179,724)		2,879,493 1,022,255 2,659,371 271,469 70,067 223,135 69,287 339,716 1,026,018 38,166 97,978 141,352 622,155
414,	133	(	179,724)		9,460,462
48,	<u> 596</u>				651,592
462,	<u> 729</u>	(	179,724)		10,112,054
· -	-				4,415
( 252,	<u>578</u> ) _				523,601
<u>\$(</u> 252,	<u>578</u> ) <u>\$</u>			<u>\$</u>	528,016

#### NEW OPPORTUNITIES, INC. Schedule of Expenditures of Federal Awards Year Ended September 30, 2020

Federal Grantor/Pass-through Grantor/Program Title	CFDA Number	Grant or Program Number
U.S. Department of Health and Human Services Direct Programs		
Head Start Program	93.600	07CH 010517-02
Head Start Program	93.600	07CH 010517-03
Early Head Start	93.600	07CH 010517-02
Early Head Start	93.600	07CH 010517-03
Early Head Start Expansion	93.600	07HP 000122-01
Early Head Start Expansion	93.600	07HP 000122-02
Indirect Programs		
Passed through Iowa Department of Human Rights Low-Income Home Energy Assistance Program	02.500	TITTELDOOOL
Low-Income Home Energy Assistance Program Cares	93.568	LIHEAP 20-01
Supplemental	93.568	I THEAD 200A OI
Weatherization Assistance Program	93.568	LIHEAP 20CA-01 HEAP 19-01
Weatherization Assistance Program	93.568	HEAP 20-01
The state of the s	73.300	11EA1 20-01
Community Services Block Grant	93.569	CSBG 19-01
Community Services Block Grant	93.569	CSBG 20-01
Community Services Block Grant Supplemental	93.569	CSBG 20S-01
-		5224 205 01
Passed through Iowa Department of Public Health		
Family Planning	93.217	5880 FP04
Family Planning	93.217	5881 FP04
State Sexual Risk Avoidance Education Program	93.235	5880 CH01A
State Sexual Risk Avoidance Education Program	93.235	5881 CH01A
	30.200	5001 0110111
IPN Zero Suicide Iowa	93.243	5880 SM16
Expansion of School Based Dental Sealant Program	93.366	5880 MH04
MCAH CCNC	93.575	5880 MH04
Hawk-I	93.767	5880 MH04
I-Smile	93.778	5880 MH04
1 <sup>st</sup> Five HMDI - Implementation Phase	93.778	5880 MH103
1st Five HMDI - Implementation Phase	93.778	5881 MH103
Maternal Health FFS	93.778	5880 MH04
Child Health FFS	93.778	5880 MH04
State Opioid Response in Iowa	02.700	#000 G + 0.4
State Optota Response in Iowa	93.788	5880 SA94
IPN Network Support	93.959	5889 PN05
IPN Network Support	93.959	5881 PN05
IPN Prevention - Substance Abuse	93.959	5889 PN05
IPN Prevention - Substance Abuse	93.959	5881 PN05
IPN Prevention Problem Gambling	93.959	5881 PN05
IPN Outpatient Treatment - Substance Use Disorder	93.959	5889 PN05
IPN Outpatient Treatment - Substance Use Disorder	93.959	5881 PN05
IPN Outpatient Treatment - Problem Gambling	93.959	5881 PN05

Period of Grant	Federal Expenditures
12/01/18 - 11/30/19 12/01/19 - 11/30/20 12/01/18 - 11/30/19 12/01/19 - 11/30/20 03/01/19 - 02/29/20 03/01/20 - 02/28/21	\$ 618,137 2,030,695 119,282 401,621 106,432 568,385 3,844,552
10/01/19 - 09/30/20	1,962,790
03/27/20 - 09/30/21 01/01/19 - 12/31/19 01/01/20 - 12/31/20	87,748 200,372 62,495 2,313,405
10/01/18 - 09/30/20 10/01/19 - 12/31/20 01/20/20 - 09/30/22	182,016 40,876 93,137 316,029
04/01/19 - 03/31/20 04/01/20 - 03/31/21	24,360 23,391 47,751
08/01/19 - 07/31/20 08/01/20 - 07/31/21	63,789 9,032 72,821
09/30/19 - 09/29/20	21,000
10/01/19 - 09/30/20	5,000
10/01/19 - 09/30/20	3,150
10/01/19 - 09/30/20	2,865
10/01/19 - 09/30/20 07/01/19 - 06/30/20 07/01/20 - 06/30/21 10/01/19 - 09/30/20 10/01/19 - 09/30/20	28,481 23,113 9,336 436 12,936 74,302
09/30/19 - 09/29/20	37,651
01/01/19 - 06/30/20 07/01/20 - 06/30/21 01/01/19 - 06/30/20 07/01/20 - 06/30/21 07/01/20 - 06/30/21 01/01/19 - 06/30/20 07/01/20 - 06/30/21 07/01/20 - 06/30/21	15,231 7,726 79,455 9,715 1,350 42,207 15,746 556 171,986

#### NEW OPPORTUNITIES, INC. Schedule of Expenditures of Federal Awards - continued Year Ended September 30, 2020

Federal Grantor/Pass-through Grantor/Program Title	CFDA Number	Grant or Program Number
U.S. Department of Health and Human Services Indirect Programs - Continued Passed through Iowa Department of Public Health Expansion of School Based Dental Sealant Program Maternal Health Child Health Child Dental Health	93.994 93.994 93.994 93.994	5880 MH04 5880 MH04 5880 MH04 5880 MH04
Passed through Iowa Department of Human Services Promoting Safe and Stable Families Iowa Child Abuse Prevention Program	93.556 93.556	CPPC-20-01 ACFS-19-093
Community for Adolescent Pregnancy Prevention Iowa Child Abuse Prevention Program	93.558 93.558	ACFS-20-045 ACFS-19-093
Iowa Child Abuse Prevention Program  Total U.S. Department of Health and Human Services	93.669	ACFS-19-093
U.S. Department of Energy Indirect Programs Passed through Iowa Department of Human Rights Weatherization Assistance Program Weatherization Assistance Program  Total U.S. Department of Energy	81.042 81.042	DOE 19-01 DOE 20-01
U.S. Department of Agriculture Indirect Programs Passed through Iowa Department of Public Health Special Supplemental Nutrition Program for Women, Infants and Children Breastfeeding Peer Counseling through WIC	10.557 10.557	5880 A033 5880 A033
Passed through Iowa Department of Education Child and Adult Care Food Program Training Funds	10.536	CN-CACFP-TRN-18-IA-1
Child and Adult Care Food Program (Day Care Homes) Child and Adult Care Food Program (Head Start)	10.558 10.558	14-8015 09998616
Passed through Iowa Department of Agriculture & Land Stewardship Farmers Market  Total U.S. Department of Agriculture	10.572	3IA810850

Period of Grant	Federal Expenditures
10/01/19 - 09/30/20 10/01/19 - 09/30/20 10/01/19 - 09/30/20 10/01/19 - 09/30/20	\$ 4,200 5,786 13,518 1,465 24,969
07/01/19 - 06/30/21 07/01/18 - 06/30/20	3,009 1,671 4,680
07/01/19 - 06/30/21 07/01/18 - 06/30/20	47,378 286 47,664
07/01/18 - 06/30/20	6,987,836
04/01/19 - 03/31/20 04/01/20 - 03/31/21	4,927 120,944 125,871 125,871
10/01/19 - 09/30/20 10/01/19 - 09/30/20	277,203 21,146 298,349
10/01/19 - 09/30/20	800
10/01/19 - 09/30/20 10/01/19 - 09/30/20	425,883 78,425 504,308
05/01/18 - 12/31/21	402 803,859

#### NEW OPPORTUNITIES, INC. Schedule of Expenditures of Federal Awards - continued Year Ended September 30, 2020

Federal Grantor/Pass-through Grantor/Program Title	CFDA Number	Grant or Program Number		
U.S. Department of Housing and Urban Development Indirect Program Passed through City of Carroll Community Development Block Grant	14.228	20-OT-029		
Total U.S. Department of Housing and Urban Developmen	nt			
U.S. Department of the Treasury Indirect Program Passed through Iowa Finance Authority Iowa Eviction Prevention Program  Total U.S. Department of the Treasury	21.019	ICAA COVID-19		
U.S. Department of Justice: Indirect Program Passed through Iowa Commission on Volunteer Service Juvenile Mentoring Program	16.726	190JJDP-03		
Total U.S. Department of Justice				
Total Expenditures of Federal Awards				

Total Direct Programs Total Indirect Programs

Period of Grant	Federal <u>Expenditures</u>		
04/24/20 - 04/24/21	\$ 10,100		
	10,100		
03/17/20 - 12/31/20	6,158		
	6,158		
	,		
03/01/19 - 09/30/21	47,252		
	47,252		
	<u>\$ 7,981,076</u>		
	\$ 3,844,552 \$ 4,136,524		

#### NEW OPPORTUNITIES, INC. Schedule of Expenditures of Federal Awards - continued Year Ended September 30, 2020

#### **NOTE A - BASIS OF PRESENTATION**

The Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of New Opportunities, Inc. under programs of the federal government for the year ended September 30, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. <u>Code of Federal Regulations</u> Part 200, <u>Uniform Administrative Requirements</u>, <u>Cost Principles</u>, and <u>Audit Requirements for Federal Awards</u> (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of New Opportunities, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of New Opportunities, Inc.

#### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

#### NOTE C - SUBRECIPIENTS

No federal grant awards were passed through to subrecipients during the year ended September 30, 2020.

#### NOTE D - INDIRECT COST RATE

New Opportunities, Inc. has not elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance. It has a federal approved rate from the Department of Health and Human Services.

See accompanying independent auditor's report.

# NEW OPPORTUNITIES, INC. Schedule of Revenues and Expenditures Compared to Budget Community Services Block Grants Year Ended September 30, 2020

	Budget	Actual	(Over) Under Budget
Contract Number CSBG 19-01 Program Revenues: Iowa Department of Human Rights	<u>\$ 182,016</u>	<u>\$ 182,016</u>	\$
Program Expenditures: Personnel Travel Space Costs Equipment Co-Funded Programs Other Costs Indirect Costs	\$ 81,287 5,095 4,760 1,933 65,094 10,272 13,575	\$ 53,379 1,856 3,863 657 103,655 9,692 8,914	\$ 27,908 3,239 897 1,276 ( 38,561) 580 4,661
Total Expenditures	<u>\$ 182,016</u>	<u>\$ 182,016</u>	\$
Contract Number CSBG 20-01 Program Revenues: Iowa Department of Human Rights	<u>\$ 251,718</u>	<u>\$ 40,876</u>	<u>\$ 210,842</u>
Program Expenditures: Personnel Travel Space Costs Equipment Co-Funded Programs Other Costs Indirect Costs	\$ 88,660 5,750 4,900 1,500 124,543 11,559 14,806	\$ 7,224 55 340 3 30,691 1,356 1,207	\$ 81,436 5,695 4,560 1,497 93,852 10,203 13,599
Total Expenditures	<u>\$ 251,718</u>	<u>\$ 40,876</u>	\$ 210,842

# NEW OPPORTUNITIES, INC. Schedule of Revenues and Expenditures Compared to Budget Low-Income Home Energy Assistance Program Year Ended September 30, 2020

		Budget	Actual		(Over) Under Budget	
Contract Number LIHEAP 20-01 Program Revenues: Iowa Department of Human Rights	<u>\$</u>	1,969,273	<u>\$</u>	1,962,790	<u>\$</u>	6,483
Program Expenditures: Regular Assistance Energy Crisis Intervention Payments Client Services Program Support Summer Deliverable Fuel Program Administration Costs	\$	1,371,231 247,541 12,354 6,690 150,427 181,030	\$	1,364,748 247,541 12,354 6,690 150,427 181,030	\$	6,483
Total Expenditures	<u>\$</u>	1,969,273	<u>\$</u>	1,962,790	\$	6,483

	Budget	Actual	(Over) Under Budget
Contract Number HEAP 19-01 Program Revenues: Iowa Department of Human Rights	\$ 369,749	\$ 200,372	<u>\$ 169,377</u>
Program Expenditures: Administration Costs Weatherization Materials Support Costs Labor Health and Safety Equipment and Training Pollution Occurrence Insurance	\$ 19,976 102,140 78,123 92,297 56,304 20,909	\$ 12,249 29,821 54,579 28,453 74,328 942	\$ 7,727 72,319 23,544 63,844 ( 18,024) 19,967
Total Expenditures	\$ 369,749	\$ 200,372	<u>\$ 169,377</u>
Contract Number HEAP 20-01 Program Revenues: Iowa Department of Human Rights	<u>\$ 534,373</u>	<u>\$ 62,495</u>	<u>\$ 471,878</u>
Program Expenditures: Administration Costs Weatherization Materials Support Costs Labor Health and Safety Equipment and Training Pollution Occurrence Insurance	\$ 26,745 119,113 123,217 119,113 113,844 29,967 2,374	\$ 2,147 3,766 8,128 5,857 27,910 12,313 2,374	\$ 24,598 115,347 115,089 113,256 85,934 17,654
Total Expenditures	\$ 534,373	<u>\$ 62,495</u>	<u>\$ 471,878</u>

	Budget	Actual	(Over) Under Budget
Contract Number DOE 19-01 Program Revenues: Iowa Department of Human Rights	<u>\$ 4,927</u>	<u>\$ 4,927</u>	\$
Program Expenditures: Administration Costs Weatherization Materials Support Costs Labor Health and Safety T & TA	\$ 21,950 ( 16,049) ( 4,132) ( 1,770) 4,928	\$ 263  525 858 3,281	\$ 21,687 ( 16,049) ( 4,657) ( 2,628) 
Total Expenditures	\$ 4,927	<u>\$ 4,927</u>	\$
Contract Number DOE 20-01 Program Revenues: Iowa Department of Human Rights	<u>\$ 225,395</u>	<u>\$ 120,944</u>	\$ 104,451
Program Expenditures: Administration Costs Weatherization Materials Support Costs Labor Health and Safety T & TA	\$ 26,322 49,964 47,721 49,964 36,424 15,000	\$ 22,427 10,876 49,039 19,632 18,700 270	\$ 3,895 39,088 ( 1,318) 30,332 17,724 14,730
Total Expenditures	<u>\$ 225,395</u>	<u>\$ 120,944</u>	<u>\$ 104,451</u>

	B	ıdget	A	ctual		) Under idget
Contract Number BHE 19-01 Program Revenues: Iowa Department of Human Rights	<u>\$</u>		<u>\$</u>		<u>\$</u>	<u></u>
Program Expenditures: Administration Costs Support Costs Labor Weatherization Materials	\$	347) 347	\$	   	\$ (	 347) 347
Total Expenditures	\$		<u>\$</u>		\$	
Contract Number BHE 20-01 Program Revenues: Iowa Department of Human Rights	\$	8,857	\$	8,148	\$	709
Program Expenditures: Administrative Costs Support Costs Labor Weatherization Materials	\$	385 770 3,851 3,851	\$	354 709 4,448 2,637	\$ 	31 61 597) 1,214
Total Expenditures	\$	8,857	\$	8,148	\$	709

	1	Budget		Actual		er) Under Budget
Contract Number IPL 19-01 Program Revenues: Iowa Department of Human Rights	<u>\$</u>	17,178	<u>\$</u>	<u> 17,178</u>	<u>\$</u>	<u> </u>
Program Expenditures: Administration Costs Support Costs Labor Weatherization Materials	\$	746 1,493 976 13,963	\$	746 1,493 7,467 7,472	\$ (	6,491) 6,491
Total Expenditures	<u>\$</u>	17,178	\$	17,178	\$	F-7
Contract Number IPL 20-01 Program Revenues: Iowa Department of Human Rights	<u>\$</u>	58,784	\$	10,677	\$	48,107
Program Expenditures: Administration Costs Support Costs Labor Weatherization Materials	\$	2,556 5,112 25,558 25,558	\$	464 928 5,102 4,183	\$	2,092 4,184 20,456 21,375
Total Expenditures	<u>\$</u>	58,784	<u>\$</u>	10,677	\$	48,107

	Budget	Actual	(Over) Under Budget
Contract Number MEC 19-01 Program Revenues: Iowa Department of Human Rights	<u>\$ 15,460</u>	<u>\$ 15,460</u>	\$
Program Expenditures: Administration Costs Support Costs Labor Weatherization Materials	\$ 671 1,339 2,093 11,357	\$ 671 1,339 6,096 7,354	\$ ( 4,003) 4,003
Total Expenditures	<u>\$ 15,460</u>	<u>\$ 15,460</u>	\$
Contract Number MEC 20-01 Program Revenues: Iowa Department of Human Rights	<u>\$ 54,832</u>	<u>\$ 37,541</u>	<u>\$ 17,291</u>
Program Expenditures: Administrative Costs Support Costs Labor Weatherization Materials	\$ 2,358 4,770 23,852 23,852	\$ 1,632 3,264 16,644 16,001	\$ 726 1,506 7,208 7,851
Total Expenditures	\$ 54,832	<u>\$ 37,541</u>	<u>\$ 17,291</u>

#### NEW OPPORTUNITIES, INC. Schedule of Revenues and Expenditures Administrative Fund Year Ended September 30, 2020

	Mis	scellaneous		Indirect lost Pool		Total
Revenues:						
Local Funding and Donations	\$	1,289	\$		\$	1,289
Program and Other Income	4	10,516	Ψ		Ψ	10,516
Co-Funding		1,597				1,597
Investment Income		7,209				7,209
Rental Income		133,132				133,132
Total Revenues	\$	153,743	\$		\$	153,743
						100,110
Expenditures:						
Salaries and Wages	\$	8,685	\$	398,697	\$	407,382
Fringe Benefits		880		128,631		129,511
Professional Fees and Contracted Services				23,036		23,036
Travel				6,024		6,024
Occupancy  Garage State Contract		2,345		15,518		17,863
Communication Costs		297		4,234		4,531
Program and Office Supplies		507		29,954		30,461
Equipment, Property and Maintenance Insurance		216,289		30,069		246,358
Interest Expense		215		3,608		3,823
Amortization		57,426				57,426
Miscellaneous		2,191 3,936		12 614		2,191
Miscendificots	-	3,930		13,614		17,550
Total Expenditures Before Allocation						
of Indirect Costs		292,771		653,385		946,156
Allocation of Indirect Costs		1,597	_(_	653,189)	_(	651,592)
Total Expenditures, Net	<u>\$</u>	294,368	\$	196	\$	<u>294,564</u>

# COMMENTS AND RECOMMENDATIONS

# Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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MARK D. KYHNN KENNETH P. TEGELS CHRISTOPHER J. NELSON DAVID A. GINTHER

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Directors of New Opportunities, Inc. Carroll, Iowa

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of New Opportunities, Inc. (an Iowa Non-Profit Corporation), which comprise the statement of financial position as of September 30, 2020 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to financial statements, and have issued our report thereon dated March 10, 2021.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered New Opportunities, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of New Opportunities, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of New Opportunities, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors of New Opportunities, Inc.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether New Opportunities, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u>.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Scoreword, BUL, Hyph - W. P.C.

Atlantic, Iowa March 10, 2021

# Gronewold, Bell, Kyhnn & Co. P.C. CERTIFIED PUBLIC ACCOUNTANTS BUSINESS AND FINANCIAL CONSULTANTS

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MARK D. KYHNN KENNETH P. TEGELS CHRISTOPHER J. NELSON DAVID A. GINTHER

# Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance

To the Board of Directors of New Opportunities, Inc. Carroll, Iowa

#### Report on Compliance for Each Major Federal Program

We have audited New Opportunities, Inc.'s compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) <u>Compliance Supplement</u> that could have a direct and material effect on the Agency's major federal program for the year ended September 30, 2020. The Agency's major federal program is identified in Part I of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the Agency's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Agency's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination on the Agency's compliance.

#### Opinion on The Major Federal Program

In our opinion, New Opportunities, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 2020.

To the Board of Directors of New Opportunities, Inc.

#### Report on Internal Control Over Compliance

Management of New Opportunities, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Agency's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Dunewood, Bul, 14/ " Co. P.C.

Atlantic, Iowa March 10, 2021

## NEW OPPORTUNITIES, INC.

## Schedule of Findings and Questioned Costs

Year ended September 30, 2020

## PART I: Summary of the Independent Auditor's Results

Fine	ancial Statements
(a)	Type of auditor's report issued:  • Unmodified.
(b)	Internal control over financial reporting:
(c)	Noncompliance material to financial statements noted? yesX_ no
Fede	eral Awards
(d)	Internal control over major programs:  • Material weakness(es) identified?  • Significant deficiency(ies) identified?  yes  X  no  yes  X  none reported
(e)	Type of auditor's report issued on compliance for major program:  • Unmodified.
(f)	Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance, Section 200.515? yes X_ no
(g)	Identification of major program:
	• CFDA Number 93.600 - Head Start/Early Head Start Program
(h)	Dollar threshold used to distinguish between Type A and Type B programs: \$750,000.
(i)	Auditee qualified as low-risk auditee? X yes no

#### NEW OPPORTUNITIES, INC.

#### Schedule of Findings and Questioned Costs

Year ended September 30, 2020

#### Part II: Findings Related to the Financial Statements

INTERNAL CONTROL DEFICIENCIES:

No matters were reported.

**INSTANCES OF NON-COMPLIANCE:** 

No matters were reported.

#### Part III: Findings and Questioned Costs for Federal Awards

INTERNAL CONTROL DEFICIENCIES:

No matters were reported.

INSTANCES OF NON- COMPLIANCE:

No matters were reported.

#### Part IV: Summary Schedule of Prior Audit Findings:

None

\* \* \*